

**IN THE SECOND JUDICIAL CIRCUIT OF
FLORIDA**

OFFICE OF THE CHIEF JUDGE

**ADMINISTRATIVE ORDER 2013-07
CORRECTED**

**IN RE: CASE STATUS REPORTING REQUIREMENTS FOR REAL PROPERTY
MORTGAGE FORECLOSURE CASES**

WHEREAS, the status of a foreclosure case and related definitions have been adopted by the Florida Supreme Court and are published in the Foreclosure Initiative Data Collection Plan promulgated by the Office of the State Courts Administrator; and

WHEREAS, Florida Supreme Court Administrative Order No. AOSC13-51 In Re: Case Status Reporting Requirements for Real Property Mortgage Foreclosure Cases finds it beneficial to require the chief judge of every circuit court to issue an administrative order implementing an effective communication mechanism by which the courts and clerks are notified of case status changes in real property mortgage foreclosure cases in a timely manner, and further requires the chief judge of every circuit court to issue an administrative order providing direction for designating the status of cases as active or inactive, it is therefore

ORDERED that:

1. Foreclosure Initiative Data Collection Plan.

The clerks of the courts for the Second Judicial Circuit are directed to comply with the requirements of the Foreclosure Initiative Data Collection Plan as promulgated by the Office of the State Courts Administrator.

2. Notification by Clerk of Change in Case Status.

When the clerks of the court become aware of events initiating a change in the status of a case (active or inactive) the clerk shall notify the court for further review.

3. Orders Directing Change of Case Status.

When the court becomes aware of events initiating a change in the status of a case or when the clerk notifies the court of events initiating a change in the status of a case, the court shall issue an order directing the change in case status. The attached documents provide sample orders directing the change of status for a case.

4. Effective Date.



UNOFFICIAL DOCUMENT
UNOFFICIAL DOCUMENT

This order shall be effective immediately.

DONE and ORDERED in Tallahassee, Leon County, Florida, December 5, 2013,
NUNC PRO TUNC October 24, 2013.



CHARLES A. FRANCIS
Chief Judge

Copies furnished to:

All Circuit and County Judges, Second Judicial Circuit
All Clerks of Court, Second Judicial Circuit
All Sheriffs, Second Judicial Circuit



IN THE CIRCUIT COURT OF THE SECOND
JUDICIAL CIRCUIT IN AND FOR
_____ COUNTY, FLORIDA

Plaintiff

vs.

CASE NO

Defendant
_____ /

ORDER PLACING CASE ON INACTIVE STATUS

This cause came before the Court on the motion of Plaintiff/ Defendant to place the case on INACTIVE status due to:

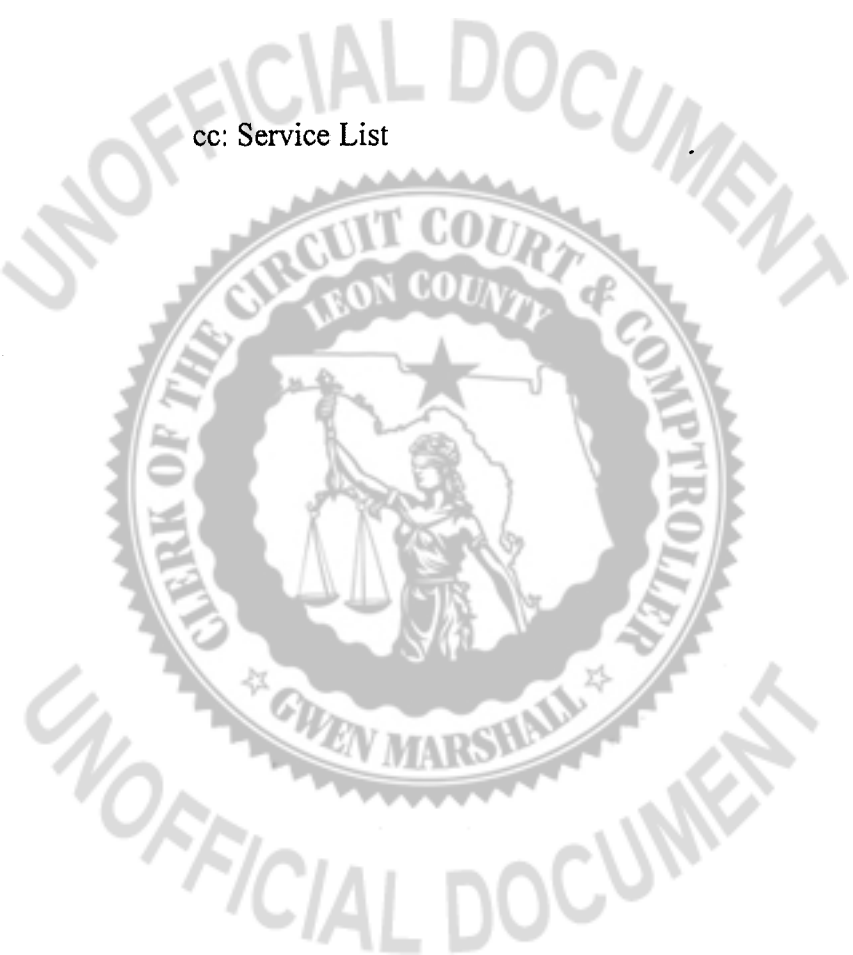
- Bankruptcy stay, Case No. _____ [BKST]
- Case pending resolution of another case, Case No. _____ [CPRC]
- Written agreement of the parties [BWAP]
- Appeal pending [AP]
- Motion to stay or abate due to Department of Justice/Attorney General settlement [DOJ/AG]
- Other (a reason must be provided in writing by the presiding judge or designee) [OTH]

The Clerk of Court is therefore directed to remove this case from the ACTIVE status, and designate it as an INACTIVE case based on the reason checked above. The parties must move to return the case to active status, with notice to all parties, within 30 days of the termination of grounds for inactive status, and obtain an order of court to return it to active status.

DONE and ORDERED in _____ County, Florida, on this
_____ day of _____, 2013.

Circuit Judge

cc: Service List



IN THE CIRCUIT COURT OF THE SECOND
JUDICIAL CIRCUIT IN AND FOR
_____ COUNTY, FLORIDA

Plaintiff

vs.

CASE NO

Defendant

_____ /

ORDER RESTORING CASE TO ACTIVE STATUS

This cause came before the Court on the motion of Plaintiff/ Defendant to restore the case to ACTIVE status due to:

- Bankruptcy stay having been lifted, Case No. _____ [BKST]
- Related case having been resolved or disposed, Case No. _____ [CPRC]
- Written agreement of the parties [BWAP]
- Appeal disposed [AP]
- Department of Justice/Attorney General settlement review has been completed [DOJ/AG]
- Other (a reason must be provided in writing by the presiding judge or designee) [OTH]

The Clerk of Court is therefore directed to remove this case from the INACTIVE status, and designate it as an ACTIVE case based on the reason checked above.

It is further ORDERED: _____

DONE and ORDERED in _____ County, Florida, on this
_____ day of _____, 2013.

Circuit Judge

cc: Service List

